



# Tewkesbury & District U3A

Registered Charity no 1029447 Affiliated to The Third Age Trust

## NOMINATION FORM FOR OFFICER OF THE COMMITTEE

POST.....

NOMINEE.....

PROPOSER (*Please print*).....

SIGNATURE OF PROPOSER.....

DATE.....

SECONDER (*Please print*) .....

SIGNATURE OF SECONDER.....

DATE.....

Please also complete the Trustee Eligibility Declaration

Please return/email this form to the Minutes Secretary

[minsec@tewkesburyu3a.org.uk](mailto:minsec@tewkesburyu3a.org.uk)



**PLEASE COMPLETE USING BLOCK CAPITALS AND BLACK INK** *(complete additional forms if you have more than 4 trustees)*

<b>Organisation Name (as it appears in your Governing Document):</b>	<b>Number of trustees:</b>
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TRUSTEE 1	TRUSTEE 2	TRUSTEE 3	TRUSTEE 4
Name:	Name:	Name:	Name:
Signature:	Signature:	Signature:	Signature:
Date: <div style="display: flex; justify-content: space-between; font-size: small;"> <span>[ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]</span> <span>[ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]</span> </div>	Date: <div style="display: flex; justify-content: space-between; font-size: small;"> <span>[ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]</span> <span>[ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]</span> </div>	Date: <div style="display: flex; justify-content: space-between; font-size: small;"> <span>[ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]</span> <span>[ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]</span> </div>	Date: <div style="display: flex; justify-content: space-between; font-size: small;"> <span>[ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]</span> <span>[ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]</span> </div>

**Working with vulnerable groups**

Tick this box if your organisation works with vulnerable people (including children) and you declare that you have:

- Read and understood the Charity Commission’s safeguarding guidance
- Carried out all trustee eligibility checks the law requires and on the basis of those checks are satisfied that the people acting as trustees are both eligible and suitable to act as trustees of this charity

**Corporate Trusteeship**

Tick this box if your organisation has a corporate trustee (another organisation which acts as trustee such as a local authority) and its directors are making this declaration)

**Personal benefit**

If your organisation pays (or will pay) any trustee for being a trustee OR any trustee or person connected to them for providing goods and services, you declare that this will:

- be in the organisation’s best interests
- be lawful and authorised
- help the organisation carry out its purposes (or be a necessary by-product of it carrying out its purposes)

**Trustee eligibility and responsibility**

By completing and signing this form, you declare that you:

- are willing to act as a trustee of the organisation named above
- understand your organisation’s purposes (objects) and rules set out in its governing document
- are not prevented from acting as a trustee because you:
  - have an unspent conviction for one or more of the offences listed here\*
  - have an IVA, debt relief order and/or a bankruptcy order
  - have been removed as a trustee in England, Scotland or Wales (by the Charity Commission or Office of the Scottish Charity Regulator)
  - have been removed from being in the management or control of any body in Scotland (under relevant legislation)
  - have been disqualified by the Charity Commission
  - are a disqualified company director
  - are a designated person for the purposes of anti-terrorism legislation
  - are on the sex offenders register
  - have been found in contempt of court for making (or causing to be made) a false statement
  - have been found guilty of disobedience to an order or direction of the Charity Commission

**You also declare that:**

- the information you provide to the Charity Commission is true, complete and correct
- you understand that it’s an offence under section 60(1)(b) of the Charities Act 2011 to knowingly or recklessly provide false or misleading information
- your organisation’s funds are held (or will be held) in its name in a bank or building society account in England or Wales
- you will comply with your responsibilities as trustees - these are set out in the Charity Commission guidance ‘The essential trustee (CC3)’
- (if applicable) the primary address and residency details you provide in a charity registration application are correct and you will notify the Charity Commission if they change

\* [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/673797/Auto\\_disqualification\\_table\\_v1.1.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/673797/Auto_disqualification_table_v1.1.pdf)