



Tewkesbury and District

**AGM Booklet**

32<sup>nd</sup> Annual General Meeting 10:30am

Monday 11th December 2023

Baptist Church Hall,

Station Road,

Tewkesbury

GL20 5DR

*Mulled wine, mince pies, tea or coffee  
from 10:00am*

## **AGENDA**

1. Apologies (2023)
2. Minutes of 31st AGM, 12th December 2022
3. Chairperson's Annual Report (2023)
4. Membership Secretary's Annual Report (2023)
5. Treasurer's Annual Report (2023)
6. Nomination of Independent Examiner/Auditor
7. Election of Officers and Members of the Committee
8. Any Other Business

*NB The Chair will only accept questions for the AGM in writing and if submitted at least fifteen days in advance, namely by 25<sup>th</sup> November 2023.*

1. **Apologies (2023)**
2. **Minutes of 31st AGM of 12<sup>th</sup> December 2022**

### **u3a TEWKESBURY AND DISTRICT - MINUTES OF 31st ANNUAL GENERAL MEETING ON MONDAY 12<sup>th</sup> December 2022**

1. **Apologies:** Sophie Franklin, Justin Gowthorpe, Calvyn Price, Rosemary David, Iris Barber, Barbara Cox, Ann Dawe, Tom Foxon, Carol Minter, Carol Rothman, Jessie & Laurence Alexander, Margaret & Steve Carter, June & Ken Flude, Gillian & Stuart Griffin, Bob and Kath Price. Total members present: 79 (quorate).
2. **Minutes of the 30<sup>th</sup> AGM 13<sup>th</sup> December 2021:** had been circulated prior to the meeting. (Proposer: George Webb; Seconder: Barry Minett-Smith). (*Matters Arising: none*). Motion accepted by majority vote.
3. **Chair's Annual Report:** had been circulated prior to the meeting. (Proposer: Mike Jones; Seconder: Terry Clynes). Motion accepted by majority vote.
4. **Treasurer's Annual Report:** the report plus the independent examiners report had been circulated prior to the meeting. (Proposer: Terry Clynes; Seconder: Mike Barrett). Motion accepted by majority vote.
5. **Membership Secretary's Annual Report:** had been circulated prior to the meeting. (Proposer: Pauline Dickinson; Seconder: Val Croudass). Motion accepted by majority vote.
6. **Nomination of Auditor:** that Devereux and Hunt should again be appointed independent examiner for the coming year. (Proposer: Andrea Walton; Seconder: Mike Barrett). Motion accepted by majority vote.

7. **Election of Officers and members of the Committee:** the proposed new Committee nominations had been circulated as below:

<b>NOMINEE &amp; ROLE</b>	<b>MAX TERM</b>	<b>PROPOSER</b>	<b>SECONDER</b>
Ian Barber – Chair	Dec 2024	George Webb	Lesley Offer
Vacancy – Vice Chair			
Vacancy – Treasurer			
Richard Hart – Membership Secretary	Dec 2025	Andrea Walton	Eileen Hart
Duncan Fraser – Minutes Secretary	Dec 2024	Heather Ashcroft	Pauline Evans
Calvyn Price – Webmaster	Dec 2027	Steve Fisher	Jonathan Wise
Neil Leyden – TUTA News Editor	Dec 2025	Pam Frith	Harold Raymond Lane
Justin Gowthorpe – Purchasing & Equipment Officer	Dec 2025	Steve Fisher	Hugh Bennett
Duncan Fraser – Groups Liaison Officer	Dec 2024	Pauline Evans	Heather Ashcroft
Mike Jones – Speaker Secretary	Dec 2027	Angela Cole	Shirley Channing
George Webb – Meetings Organiser	Dec 2025	Gillian Griffiths	Junie Arnold
Rosemary David – Publicity Officer	Dec 2027	Isabel Perrin	Barry Minett-Smith
Val Croudass – New Members Officer	Dec 2027	Yvonne Aston	Cynthia Holder
Vacancy – Events Officer			

Ian Barber pointed out there were some Committee posts vacant and put forward a motion that the membership be prepared to allow additional people for the Committee if volunteers came forward. (Proposer: George Webb; Seconder: Kathy Barber). Motion accepted by majority vote.

Ian then asked were there any volunteers at the meeting, or if contemplating volunteering to contact the Minutes Secretary. Nobody came forward at the meeting.

Each person having been individually proposed and seconded, the whole committee (as above) was voted into office en bloc – (Proposer: Barry Minett-Smith; Seconder: Janet Thomson). Motion accepted by majority vote.

8. **Committee Thanks.** Ian Barber gave a special mention to one member (Sylvia Murdoch) who was leaving the Committee, after 5 years. He gave his personal thanks for all the hard work she had put into the u3a, the support given to the Committee and the enthusiasm in helping new members settle in to our u3a. This all helped a healthy and thriving u3a. These thanks were fully supported by members displaying a round of applause.

9. **Any Other Business:** The Minutes Secretary (Duncan Fraser) reported that no questions had been received by the deadline of 26<sup>th</sup> November 2022.

10. Prior to the AGM officially starting, Ian Barber requested a minute's silence for those who had passed away since the last AGM.

11. The meeting ended at 1049 am. 79 members attended, plus we received 2 postal votes.

### **AFTER AGM NOTE**

Bob Mackintosh later volunteered for the Treasurer post and Sophie Franklin volunteered for the Events Officer post (but as a non-Committee role). The Committee accepted these offers to fill the vacancies.

### 3. Chairperson's Annual Report 2023.

Groucho Marx once famously claimed, ‘**he would never join a club that would have the likes of him as a member.**’ Well, he had never heard of the **u3a**, and in particular **Tewkesbury and District u3a**, or he might have changed his mind.

2023 has been a year where **T & D u3a** has really settled back after the turbulence of the Covid years.

On a positive note, we have seen groups re-establish themselves and new ones emerge, like the Craft Club, Strumming for Fun, Science and Technology, Ancient History and The Skittles Group. Sadly, as happens from time to time, a couple of groups have ceased to exist.

Your committee has also seen changes. During the year the cry went out for volunteers to fill various roles and we were rewarded with Bob Macintosh who stepped up to take over from Sophie as Treasurer. Sophie moved over to pick up the baton of Events Officer. Val Croudass replaced Sylvia as New Members Officer, and Rosemary David has taken on the role of publicity.

At the last AGM, Calvyn Price returned to the General Committee and set about designing a new website for us. This was very fortuitous as no sooner had he completed the task, the **u3a**’s National Website, we had previously relied on, crashed. Our new website is a real asset to our **u3a**. Its easy to use and contains all the information anyone needs to know. If you have not already done so, why not take a look at [tewkesburyu3a.org](http://tewkesburyu3a.org)

My thanks go, not only to these individuals for stepping up and offering their time, but also, to all the other committee members who collectively have served over this past 12 months to keep our **u3a** alive.

One change that will have escaped your notice has been the move of our equipment store from Cheltenham to Tewkesbury. Your **u3a** has a collection of equipment for use by its groups. If your group is ever

stuck for an item then contact Justin, your equipment officer, and he may be able to solve your problem.

The **u3a** is there to meet the changing needs of its members. We currently have 35 different interest groups meeting on a regular basis, but we are always open to new groups setting up. All it takes is an individual with an idea and a degree of enthusiasm. Allow that idea to be shared and who knows what interest you might awaken within our community. Just ask the leaders of our new groups that have sprung up within the last 12 months. The Committee is there to support you and has access to any finances you may need to set up.

So, if you have an idea and would like to see if there are others waiting to share your passion, don't hold back and together our **u3a** can continue to **LEARN, LAUGH, & LIVE!**

**Ian Barber**  
**Chairperson**

#### **4. Membership Secretary's Annual Report 2023**

At the time of writing (September) we have 563 members (579 last year). Since the last renewal meeting in November '22 there have been 61 new member applications but inevitably some existing members have not renewed for one reason or another.

Over 80% of members now have internet access but for the past few years, about half of members have chosen to pay their membership fees by cheque, either through the post or at a General Meeting. It would make things a lot easier for the Treasurer and the Membership Secretary if those who could, paid via the internet, either by Bank Fast Transfer or by PayPal. We now have a card reader which should make paying easier at General Meetings.

**Richard Hart**  
**Membership Secretary**

## 5. Treasurer's Annual Report for financial year ending 31<sup>st</sup> August 2023

In early December 2022 our Treasurer, Sophie Franklin, decided that she could no longer continue in post, but would stay to see in a replacement. After several appeals, in February 2023 I agreed to take over the role, and it has been a bit of a learning curve, but at least the u3a continues to function. My thanks go to Sophie Franklin, Duncan Fraser, and Terry Clynes for helping me to pick up the reins.

The figures below, though not approved externally at the time of writing (September), show that finances remain strong. They are broadly similar to the previous year. We have spent slightly more than our income, but this is not significant, since the Charity Commission have told us that our reserves are higher than they would expect for a group of our size and that we should reduce them. To this end, we have encouraged the groups to identify equipment which will support them and funded that. We will continue to do this through the coming year. We have enough to do this and cover any foreseeable commitments.

### ACCOUNTS FOR YEAR ENDING 31ST AUGUST 2023

	<u>2022-23</u>	<u>2021-22</u>
<b>INCOME</b>		
Membership fees	6,337	6,446
Group fees	20,240	19,244
Events	128	1,638
Gift aid	951	-
Bank interest	438	80
Sundries/Petty Cash	272	-
<b>TOTAL</b>	<b>28,366</b>	<b>27,484</b>
<b>EXPENDITURE</b>		
u3a affiliation	2,500	2,456
Group costs	17,330	12,407
General meetings	1,396	1,407
Events	617	2,538
Administration	5,717	5,773



Advertising	950	-
Equipment	352	-
<b>TOTAL</b>	<b>28,862</b>	<b>24,581</b>
<b>PROFIT</b>	<b>-496</b>	<b>+2903</b>
<b>Cash at bank</b>	<b>24,738</b>	<b>25,246</b>

**Bob Mackintosh**  
**Treasurer**

#### **6. Nomination of Independent Examiner/Auditor**

Consideration of the proposal that Devereux & Hunt be appointed independent examiner/auditor for the coming year.

## 7. Election of Officers and Members of the Committee 2023/24

<b>NOMINEE &amp; ROLE</b>	<b>MAX TERM</b>	<b>PROPOSER</b>	<b>SECONDER</b>
Ian Barber – Chair	Dec 2024	Gillian Griffiths	Mel Kisby
Vacancy – Vice Chair			
Bob Mackintosh – Treasurer	Dec 2028	Sylvia Murdoch	Hugh Bennett
Richard Hart – Membership Secretary	Dec 2025	Eileen Hart	Olive Prior
Duncan Fraser – Minutes Secretary	Dec 2024	Barry Minett-Smith	Ken Flude
Neil Leyden – TUTA News Editor	Dec 2025	Pam Frith	Christopher Frith
Calvyn Price – Webmaster	Dec 2027	Lesley Offer	Jennifer Barr
Justin Gowthorpe – Purchasing & Equipment Officer	Dec 2025	Steve Fisher	Barry Minett-Smith
Vacancy – Groups Liaison Officer			
Mike Jones – Speaker Secretary	Dec 2026	Junie Arnold	Mel Kisby
Rosemary David – Publicity Officer	Dec 2027	Tim Perry	Carmel Perry
Val Croudass – New Members Officer	Dec 2027	Malcolm Sayer	Gail Breeze
George Webb Meetings Organiser	Dec 2025	Gillian Griffiths	Eileen Hart
Sophie Franklin – Events Officer (As non-Committee)	-	Not Required	Not Required

There is a vacancy for a Groups Liaison Officer.

At present there is no requirement to fill the Vice Chair role. However, over the coming year it would be good if someone could take on the role with a view to standing for election as Chairperson at the December 2024 AGM.

**8. Any Other Business:**

To include any items submitted before the deadline of 25<sup>th</sup> November 2023.

